



FARNBOROUGH HILL

WHOLEHEARTEDLY

JOB DESCRIPTION

Graduate Sports Assistant

General

- To support the aims, values and ethos of the School and to contribute to the implementation of the School's Mission Statement
- To support the aims and objectives of the PE Department and to meet objectives which lead to the achievement of those aims.
- To make a significant contribution to the School's and the PE Department's extra-curricular programme.
- To be accountable to the Headmistress and to perform such duties as she may reasonably direct, including some duties out of school hours.

Key Responsibilities

- To maintain high levels of achievement and enjoyment of PE across all Year Groups.
- To support and encourage pupils to reach their full potential in PE.
- To actively monitor pupil progress and to complete regular assessments.
- To teach and coach sports across the age range and ability.

Other Responsibilities

- Play an active role in the life of the School.
- Perform supervisory duties including invigilation, supervising pupils at breaks and covering for absent colleagues.
- Attend school events including: assemblies, Masses, parents' evenings, school Insets, staff meetings and staff briefings.
- Assist in the supervision of GCSE and A level PE revision and support groups from time to time.

Job description:

- Sports Science or sport-related degree (Desirable)
- Experience of coaching a range of sports
- Expertise in Netball and Athletics would be preferable
- Capable of independently leading coaching sessions with all age groups
- Excellent verbal and written communication skills
- Flexible, adaptable and a 'can do' approach
- Minibus driving license (Desirable)

Main duties:

- Full involvement in timetabled Games lessons and PE lessons.
- Coaching teams and assisting with/leading after school and lunchtime practices throughout the school year.
- Refereeing/Umpiring competitive school fixtures in a range of sports.
- Take on appropriate administrative tasks to support the PE team.